

CHANGE OF CONTACT DETAILS

(Please complete and return to the school office)



Child's Name	
Child's Class	

New Address	Please supply proof of your new address i.e. council tax bill or utility bill
Post Code:	
Borough of: <i>(ie. Harrow/Barnet)</i>	

New Telephone Number	Name	Relationship to Child (ie. Mother/Father/Contact)

New Email Address	Name	Relationship to Child

Please speak to a member of office staff if you also require your ParentPay information to be amended or contact ParentPay direct.

Please update the school's records accordingly

Signed:

Name:

Date:

To update your photograph permissions, please see overleaf

Photographs & Videos:

When giving photograph permission, please be aware that we do not name pupils in any published photographs e.g. Newsletter, Website, Social Media. If we do ever feel it would be appropriate to name a child i.e. in celebration of an achievement, we will contact you for your permission.

I agree to photographs or videos for internal use eg. Star of the Week, class activities and birthday displays. ☐

I agree to my child's image being used in the school's newsletter, on our website and our school learning environment (currently DB Primary). ☐

I agree to my child's photograph being used in the school prospectus and other printed publications. ☐

I agree to my child's photograph/video being used on the school's Social Media. ☐

Please update the school's records accordingly

Signed:

Name:

Date: