INSPIRE, ENJOY, ACHIEVE

Aylward Primary School – Nursery Charging Policy 2026-27

Mornings only : 8.40am-11.40am **(15 hours a week)** Covered by 15 hour funding eligibility code or £36 per session **Children must attend all 5 sessions per week**	**Afternoons only: 12.25pm-3.25pm** **(15 hours a week)** Covered by 15 hour funding eligibility code or £36 per session **Children must attend all 5 sessions per week**
30 hours: 8.40am-2.40pm (30 hours a week) Covered by 30 hour funding eligibility code or £72 per session **Children must attend all 5 sessions per week** Parents must provide a packed lunch	

1. Charges

1.1 Parents accessing 30 hours who wish to collect their nursery children at similar times to their older siblings can purchase an additional 45 minutes nursery wraparound care at £7:00 per day. Children must attend all five sessions per week.

1.2 Parents will be required to provide a packed lunch. The full nursery day will then be 8:40am to 3:25pm

1.3 All payments must be made in advance.

2. Late Collection Charges

2.1 Late collection charges will apply if Nursery children are collected 10 minutes after the end of their usual session. Parents will be charged a £10 admin late fee after 10 minutes, rising to £15 if collected after 20 minutes.

3. Payment Methods

3.1 Invoices for payment of additional hours will be issued in advance.

3.2 Tax Vouches will be accepted as payment. You will need the schools OFSTED number which is 140657.

3.3 If a child is absent, refunds or reductions are not available. (Nursery costs do not reduce if your child is absent).

3.4 There will be no charge for days when the school is closed e.g. INSET Days and school holidays.

4. Monitoring and Review

4.1 This policy is monitored by the Governing Body and will be reviewed annually.

If you have any queries about Nursery charging, please contact our Finance Assistant on 020 8958 9202 or e-mail office@aylward.harrow.sch.uk.

There is a separate Charging & Remissions Policy for the school which is reviewed annually.